

TERMS OF SERVICE

AirBNB Turnover Service

Dates of Service: According to dates emailed by client; Client can also share calendar.

Scope of Service: Please see "Airbnb Turnover Checklist"

Payment of Services: Payment is due by 5 pm the day that services are rendered. Client will receive an invoice and will be able to pay via the invoice. Payments not received by 5pm on the day of service, authorizes Diamond Touch Cleaning to run the Credit Card on file. If a cleaning takes place later than 5pm, Payment is due the following day by noon. Failure to pay as agreed may result in termination of services, delay of services, and additional fees.

Equipment and Cleaning Products: Diamond Touch Cleaning Service. provides all cleaning supplies, and equipment. If the Client provides any preferred equipment, if there are preferred products or equipment other than what Diamond Touch provides; Client must purchase said items; This will not affect the cost of service.

Client Responsibilities: Make Sure the area to be cleaned is available for cleaning. Provide access information/lock codes. Ensure Spare linen, towels, and trash bags are available on site. Make payments as agreed. Failure to pay or adhere to terms and conditions may result in termination of services and/or authorized parties / business are responsible for all attorney and court fees, where applicable.

Same Day Turnover: Cleanings that are needed in less than a 24 hour notice will incur an additional \$30 charge. If same day cleaning is needed please contact us by phone; call and text 773-219-3927 for immediate response. or Email office@diamondtouch.info.

Appointment Cancellation(s): Clients MUST Cancel all appointments within 48 hours of scheduled time. Clients MUST ensure <u>office@diamondtouch.info</u> and/or 723-219-3927 is notified of the change in cleaning schedule; or a lockout fee equal to half the cost of service



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